



CHURCH VAN AND/OR BUS TRANSPORTATION FORM

To Be Filled Out By Department Chairperson/President Only

Today's Date: _____ Date(s) for Travel Request _____

Ministry: _____ Ministry Head: _____

Signature of Ministry Head: _____

Contact Phone No. _____ (cell) _____ (home)

Contact Name (if different from Ministry Head): _____

Time: From _____ AM/PM To: _____ AM/PM

WILL THIS TRIP BE IN: Kansas: _____ YES _____ NO (*If no, complete information below)

*What City & State: _____

Location/ Destination: _____

*PURPOSE OF TRIP: _____

*NUMBER OF PERSONS TRAVELING: _____

*SELECT VEHICLE:

Church Van _____
(Holds 15 passengers)

Church Bus _____
(Holds 22 passengers)

NOTE:

Church Van is equipped with: Cassette tape player and radio.

Church Bus is equipped with: Television, DVD player, CD player, Micro-phone, overhead reading lights, overhead small bag/luggage compartment and rear luggage compartment.

PLEASE REMIT FORM TO THE CHURCH OFFICE

Approved by Pastor Ricky D. Turner: _____ Yes _____ No

Date Approved/Denied: _____

Copies to: Deacon Calvin T. Jones _____ Brother Errol Cade _____ Deacon Gregory Donnell _____